



Bangabandhu Sheikh Mujibur Rahman Maritime University

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REF: BSMRMU/REG-311/19/ 2145

Date: August 2019



Office Order (Tour/Visit Abroad)- 109/2019

The Authority of the Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Professor Dr. Altaf Hussain, Academic Advisor, Ex-Bangladesh leave for 25 (Twenty-Five) days with effect from 18 August 2019 to 11 September 2019 or the date of commencement of journey for his personal visit to USA. This permission is granted under the following terms and conditions:

- (a) The period will be treated as without pay leave;
- (b) During this, his salary will be paid in Bangladeshi currency as in the usual manner;
- (c) Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard;
- (d) After returning home, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.

By the Order of Vice-Chancellor

A Z M JALAL UDDIN
Commodore BN
Registrar

Distribution (Not According to Seniority):

Internal:

1. Vice-Chancellor, BSMRMU.
1. Treasurer, BSMRMU.
2. Director, Finance & Accounts, BSMRMU.
3. Controller of Examinations, BSMRMU.
4. IT Officer, BSMRMU (With request to upload to the website).
5. Office file/Personal file.

External:

1. Director General, Passport and Immigration, Dhaka, Bangladesh.
2. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
9. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.