



Bangabandhu Sheikh Mujibur Rahman Maritime University

Pallabi, Mirpur-12, Dhaka-1216

Phone: 01769-721010, Fax +880258070457

E-mail: regoffice@bsmrmu.edu.bd, web: bsmrmu.edu.bd

REF: BSMRMU/REG-307/19/2042

Date: 25 July 2019

Office Order (Tour/Visit Abroad)-40/2019

The Authority of the Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Israt Jahan Mili (Passport No: BM0519180), Lecturer (Oceanography & Hydrography), Ex-Bangladesh leave for 09 (Nine) days with effect from 02 September 2019 to 10 September 2019 for attend to the Workshop in China. This permission is granted under the following terms and conditions:

- The period will be treated as Earned Leave on average pay;
- During this, his salary will be paid in Bangladeshi currency as in the usual manner;
- Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard;
- After returning home, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.

By the Order of Vice-Chancellor

Md. Osman Harun-Or-Rashid
Assistant Registrar, Establishment
(Addl. Charge)

Distribution (Not According to Seniority):

Internal:

- Vice-Chancellor, BSMRMU.
- Treasurer, BSMRMU.
- Director, Finance & Accounts, BSMRMU.
- Dean (All), BSMRMU.
- IT Officer, BSMRMU.
- Office file/Personal file.

External:

- Director General, Passport and Immigration, Dhaka, Bangladesh.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.