



Bangabandhu Sheikh Mujibur Rahman Maritime University

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REF: BSMRMU/REG-306/19/2504

Date: 19 September 2019

Office Order (Tour/Visit Abroad)- 45/2019

The Authority of the Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Khandaker Rasel Hasan (Passport No: BN0368033), Assistant Professor, Ex-Bangladesh leave for 15 (fifteen) days with effect from 22 September 2019 to 06 October 2019 or the date of commencement of journey for his personal visit to Singapore. This permission is granted under the following terms and conditions:

- The period will be treated as Earned Leave on full average pay;
- During this, his salary will be paid in Bangladeshi currency as in the usual manner;
- Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard;
- After returning home, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.

By the Order of Vice-Chancellor

Md. Osman Harun-Or-Rashid
Assistant Registrar, Establishment
(Addl. Charge)
for Registrar

Distribution (Not According to Seniority):

Internal:

1. Vice-Chancellor, BSMRMU.
2. Treasurer, BSMRMU.
3. Concern Dean, BSMRMU.
4. Director, Finance & Accounts, BSMRMU.
5. Controller of Examinations, BSMRMU.
6. IT Officer, BSMRMU (With request to upload to the website).
7. Office file/Personal file.

External:

1. Director General, Passport and Immigration, Dhaka, Bangladesh.
2. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
3. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.